

6th Grade Counselor

Ashley Peters
alpeters@caddoschools.org
318-364-3092

7th Grade Counselor

Roslyn Davis
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318-364-3091

8th Grade Counselor

Demetria Layton
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318-364-3098

Coming from a Caddo School Living in YDMS District

Email Appropriate Counselor

You must provide the following
information & documentation in the email:

- Student Name and grade level
- **Current Utility Bill** in Parent's name (Gas, Water, or Electric). Full bill must be visible with billing address and service address – **OR** – **Entire signed lease or mortgage** (in parent name).
- Drop papers from previous school
- Parent ID
- Birth Certificate

The counselor will be in contact once all documentation is reviewed. If approved, registration papers will need to be filled out to complete enrollment.

Living With Someone

Email Appropriate Counselor

You must provide the following information
& documentation in the email:

- Student Name and grade level
- **Notarized** statement from the primary occupant (homeowner or renter) and the parent/guardian verifying that the parent and the student(s) reside at that address. The **Affidavit of Residency** form may be found at:
<https://www.caddoschools.org/page/attendance-and-census>

- A copy of a **CURRENT** utility bill in the homeowner/renter's name (gas, water, or electric only) **OR** entire signed lease or mortgage.
- Any two (2) additional pieces of mail that links the parent to that address (such as cell phone bill, driver's license, or any other mail)

Coming from Out of State, Parish, Private, or Charter Living in YDMS District

Visit the Caddo Online Registration System
to apply:

<https://igrade.caddoschools.org/register/>

Follow the Online Registration Instructions
and upload all necessary documentation.
Please make sure you **submit** the
application.

Notify the appropriate counselor via email
once you complete this registration so they
are aware of your application.

The counselor will be in contact once all
documentation is reviewed. If approved,
registration papers will need to be filled out
to complete enrollment.

Caddo Parish Attendance Department

1638 Murphy Street
Shreveport, LA 71103
318-603-6305